

**SAME – Charleston Post  
Board Meeting Minutes  
July 21, 2011**

The board meeting started at 10:00 am and was held at North Towne Grill.

**Attendees:**

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|---|---|
| ✓ Lt. Col. Aaron Altwies, President                 | Ethan Walter, Fundraising Co-Chair              |
| LTC Ed Chamberlayne, 1 <sup>st</sup> Vice President | ✓ Melvin Williams, Fundraising Co-Chair         |
| ✓ Theron Pickens, 2 <sup>nd</sup> Vice President    | Matt Laws, Readiness Co-Chair                   |
| ✓ Jeff Messick, Treasurer                           | ✓ Barry Lewis, Programs Director                |
| ✓ Gary Benfield, Secretary                          | ✓ Blaire Goodman, Young Member Chair            |
| ✓ Len Dillinger, Immediate Past President           | ✓ Greg Tedder, Publicity Director               |
| Russell Patterson, Immediate Past President         | ✓ Bill Easley, Webmaster                        |
| ✓ Chris Henson, Scholarship Director                | SM SGT Brian Davis, NCO Liason                  |
| Ben Morgan, Professional Development Director       | ✓ Al Hitchcock, Small Business, National Liason |
| ✓ Anna Lucas, Membership Director                   | Joe LaVoie, Fellow-National Liaison             |
| ✓ Jen Hayes, Fundraising Director                   | ✓ Paul Mills, Previous Secretary                |

**Topics Discussed**

1. Barry Lewis will introduce the speaker during the Member Meeting today.
2. Introductions of Board Members.
3. Discussion of streamers:
  - a. Len Dillinger recommends writing columns/papers for submission –make an effort to write up EVERYTHING and let the committee decide validity.
  - b. Anna Lucas will re-send streamer award information and requirements to the board members. Each streamer will have a champion that is in charge of tracking/reporting our progress toward earning that Streamer.
4. The Ft. Bragg Post is having a Military Construction Update on August 18 (conflicting with our next meeting). Motion was made, seconded and a vote was taken to leave our Post meetings as planned on Aug. 18.
5. October meeting has been moved to October 13, 2011 – due to a conflict with the SAME SE Conference scheduled during our normal meeting time.
6. Post Leaders Workshop Aug. 17-19 – Jen Hayes and Theron Pickens will be representing our Post and will report to the Post afterwards.
7. Blaire Goodman discussed Post Meet and Greet being planned for members (and potential members) around the end of Aug. (week of 22-26<sup>th</sup>).
  - a. Potential locations still being scouted. Potential locations are Southend Brewery, Three Lions Pub.
  - b. Plan is to offer 2 drink tickets and heavy h'orderves (estimating 50 people).

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- c. Will be a free event for members and potential new members.
  - d. Theron Pickens asked if we have done these types of activities in the past (answer – never).
  - e. Theron Pickens asked if we had set a budget for this event. Motion, seconded and voted to make this a Young Member event and assign a budget of \$1,000. There was a follow-up discussion concerning using the entire Young Members budget for the year on this one event. It was noted that if future needs arise throughout the year additional funds can be requested for the Young Members activities.
  - f. Len Dillinger points out that we should put some thought into how the event is advertised (Young Members, Fellows, etc.) as that will determine what credits we can get for streamers.
  - g. Will be publicized via meetings, young member email list, targeting new members and potential new members. First announcement will be a general announcement in July meeting.
  - h. Post will be preparing a sign for the meeting advertising events Charleston Post has been involved in.
8. Decision was made to have a Board Meeting in December (but no member meeting). Meeting will be around the end of the work day to encourage board members to stay after their meeting and have drinks and dinner together.
9. Barry Lewis asks about the inquiry for a potential new location for member meetings. Jen Hayes indicated she has found a location that may work and she is waiting on information from other venues. More details will be forwarded to board members and discussed off line. New location will likely require signing a contract or agreement. Other general issues being addressed by this committee include:
- a. On-line meeting registration (and payment).
  - b. Different price points for different categories of members are also being evaluated.
  - c. Board indicated a preference for having a new meeting location in place for the September meeting. Voted and passed.
  - d. Board members agreed it is important to give North Towne at least a 1 month notice before we move to new location.
10. Barry Lewis handed out Speakers and Presentations schedule for the rest of 2011. Note made on the date change for the October Meeting. Barry Lewis will make sure the speaker for that meeting is aware of the new date.
11. Len Dillinger requests time to make a presentation during the Member Meeting today.
12. Len Dillinger emailed comments and potential changes to By-Laws; however, he has not received any other comments from Board. Please review and make any additions. Changes to the financial portion of the By-Laws will be reviewed by Jeff Messick and forwarded to Len Dillinger. Most changes made by Len Dillinger were housekeeping in nature and codifying our large board and presenting it correctly in the By-Laws. All

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comments should be to Len Dillinger no later than August 5, 2011. Len Dillinger will then incorporate all changes and re-circulate to Board.

13. Lt. Col. Altwies introduces himself to board.
14. Theron Pickens discusses adding additional time to one board meeting per quarter (increasing the time for one meeting a quarter to 2-3 hours). Recommends starting in September we have a quarterly meeting that incorporates additional time (2-3 hour meeting) to handle SAME business.
15. Theron Pickens recommends adding an opportunity for everyone to do simple introductions at the beginning of every member meeting to enhance the opportunity for networking among members. This will begin at the member meeting for July.

Meeting adjourned.