

SAME – Charleston Post
Board Meeting Minutes, March 18, 2010

The board meeting started at 10:30 am and was held at the North Towne Grill.

Attendees:

Len Dillinger, President
Lt Col. Rich Sanders, 2nd Vice President
Barry Lewis, Programs Director
Ben Morgan, Professional Development Director
Blair Goodman, Young Member Chair
Bill Easley, Publicity Director
Nicole Randazzo, Scholarship Director
Jeff Messick, Treasurer
Russell Patterson, Past Post President/Readiness and Homeland Security Chair
Ethan Walter, Fundraising Co-Chair
Paul Mills, Secretary

- I. Len Dillinger handed out the slate for the 2010-2011 term.
 - a. Discussed standing committees. They are not required for a stream but could be useful to have people lined up to assist the chairs. This also allows the committee to meet independent from the board.
 - b. For some of the streamers such as Young Member, Small Business, and Senior Enlisted, a member does have to be listed. The question was raised if they should be board members. It is not a requirement of the stream that they are board members but it may be good if they are.
 - c. We need to have fellows involved in the Post. Anna Lucas can check the roster to see who our fellows are and they can then be contacted. Duke Wright is a fellow if he is still on the roster. To be a fellow, a person has to have been a member for ten years, involved in the post and nominated.
- II. Streamer Status Report
 - a. Membership – Anna Lucas was not present for the meeting.
 - b. Education & Training – Barry Lewis has speakers lined up for the rest of the year. The May speaker has been changed to Advent Environmental. It may be possible for us to combine some of the speakers into an Education & Training streamer. Barry stated he was working on matching the speakers to the requirements.
 - c. Readiness & Homeland Security – Russell Patterson stated that the committee had their first meeting in February. Lt Ben King has agreed to be on the committee. Russell is considering making Lt King the chair with Russell being the assistant chair. When Lt King is deployed, Russell would be chair.
 - d. Outreach & Communication – Blair Goodman is covering the mentoring aspect while Nicolle Randazzo covers the community service.
 - i. Nicolle Randazzo has contacted Stacy Hall and Tonya Jordan regarding the Walk for Water. We will not be able to participate in this due to the short notice and it may not fit the requirement due to fund raising. Part of it would also require time during the workweek which would be difficult for members to participate in.

- ii. Other options such as Habitat for Humanity and Save the Lighthouse were discussed. It is felt that opportunities that would allow members to use their engineering knowledge would be better.
- iii. The Post needs to identify what we have already done and what we are targeting and what we have already done so we can make a plan to achieve our goals.
- iv. Blair Goodman mentioned that she still needed the contact information for the deployed troops so we can consider putting together care packages for the them or their families.
Len Dillinger stated that he wants to make sure we expand the involvement of this and other tasks to the membership. Once we have a plan in place, an announcement can be made to solicit assistance.
- v. Blair Goodman stated that at the Texas workshop she learned that SAME is revamping the website in April. They will provide a template for Posts to use.
- e. Relations & Recognition - Len Dillinger stated that we are in good shape for this streamer. Hosting a networking event was discussed for both private and public sectors. The event can also include other societies such as ASCE and IEEE.
 - i. A small business liaison is still needed on the board. Including small businesses in the networking event is a streamer requirement.
 - ii. The question was asked if national liaisons could be board members. It is not in the bylaws but there is no reason they could not be.
 - iii. Awards for the annual Post meeting need to be indentified. Post level awards need to be suggested by the next meeting.
 - iv. For the recognition portion of the streamer, any award, promotion or other appropriate announcement can be put in the newsletter. They can also be sent to the *Post & Courier* .

III. Committee Reports

- a. Scholarship – Nicole Randazzo sent the applications out two weeks ago to high schools and colleges. She was able to find one contact that will send it to all of the high schools. She has received a number of emails with questions about it. She still needs assistance to review them. Blair Goodman, Russell Patterson, and Richard Kent agreed to help. Having a military representative would be helpful. LtCol Sanders will try to find someone.
- b. Investment – Russell Patterson stated that he had talked to a number of other posts about their investment strategies. They have all put it in the hands of a financial advisor but no one has documentation on how they set it up. A list of four to five advisors will be made and then interviews held.
 - i. Russell Patterson and Jeff Messick will discuss the need structure and make a recommendation as to how much should be invested.
 - ii. Jeff Messick suggested calling the Nashville Post to see how they have handled it due to their size.
 - iii. The investment and fund raising committees will need to meet to discuss how to reach their goals.
 - iv. An amount to spend on scholarships every year still needs to be determined too. Ideally the interest from the investments would pay for the scholarships but we are not to that point yet.
- c. Fundraising –

- i. The Savannah Post has gone to electronic payments and it seems to work well. It gives a better idea as to how many members will attend meetings. It also allows the Post to keep the money if a member registers and then does not show up. It can also make money for the Post by having the members pay the Post for lunch rather than the restaurant (\$15 for a \$13 lunch).
 - ii. A mini conference was discussed. We can reach out to other Posts for ideas.
 - iii. A 50/50 drawing discussed again.
 - iv. Sponsorship for a "Sustaining Member of the Month" could be held each month. They could provide a raffle prize and would get a short introduction at the meeting.
 - v. Sustaining member scholarships were discussed. A member could make a donation and the Post could match it. It would carry the name of the member and the Post. A minimum amount would probably be set. Len Dillinger will give Ethan Walter a list of sustaining members. It can also be found on the website. It could also be structured so the member pays the first year and the Post pays the second year if the grades are maintained.
If it is to be a named scholarship, a minimum of \$1000 would be set and the recognition the member would receive would be set forth in writing.
The Post could also get credit under the Recognition streamer for this.
- IV. Programs – Barry Lewis stated that the programs are set for the remainder of the year.
- V. Professional Development – Nothing to report at this time
- VI. Young Members – Blair Goodman discussed the young member's social. She is trying to get RSVP's but not having much luck. She needs to let the restaurant know approximately how many will attend. For the next social, she will make a flyer that can be posted on bulletin boards at the USAF, Army, and businesses.
- VII. Citadel Student Chapter – Ben Morgan said that Daniel Dukes had a good time at the workshop and was very enthusiastic about a student chapter at the Citadel. They will try to get other organizations like ASCE involved also. Their meetings would be separate from ours. The student chapters do not have to pay dues. Four staff members can be a part of it without dues also.
- VIII. Post Schedule – Len Dillinger
 - a. The annual meeting is May 13th.
 - b. The slate for the 2010/2011 board will be handed out at the next meeting.
 - c. We are still waiting to hear from Mike Blount if he can attend the May meeting to install the new board members.
 - d. At the next meeting, the board will be introduced so the members will become familiar with them.

The Board Meeting adjourned around 11:30 am in time for the Post luncheon.